

# OLATHE BUSINESS RESOURCE DIRECTORY

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*A beginning guide to helping you start or grow your business*

Produced by  
Olathe Economic Development  
Council  
260 E. Santa Fe St. Suite 101  
Olathe, Kansas 66061





## OLATHE CHAMBER OF COMMERCE ECONOMIC DEVELOPMENT

260 E. Santa Fe St. Suite  
101 Olathe, KS 66061  
Phone: (913) 764-1050  
Fax: (913) 782-4636  
E-mail: [edc@olathe.org](mailto:edc@olathe.org)  
Internet: [Olathe.org](http://Olathe.org)

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### Economic Development Services:

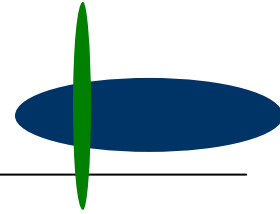
- ◆ Site Selection and Business Relocation assistance - the EDC can provide a list of available properties located in Olathe to fit your needs
- ◆ Business expansion and retention assistance
- ◆ Trade Area Profiles (intersection specific) and Citywide Demographics
- ◆ Human Resources Roundtable - a monthly, topic-driven discussion group for HR professionals
- ◆ Assistance with City of Olathe development approval process
- ◆ Investor-level opportunities within the Olathe Economic Development Council
- ◆ International Trade Information
- ◆ Local & State development assistance programs
  - City of Olathe
    - ◆ *Tax abatements for new and existing industry*
    - ◆ *Tax Increment Financing (TIF)*
    - ◆ *Industrial Revenue Bonds (IRBs)*
  - State of Kansas
    - ◆ *Investment tax credits*
    - ◆ *Job expansion tax credits*
    - ◆ *Business capital development programs*
    - ◆ *Job training incentives*

### Additional Chamber Services:

- ◆ **Membership** provides exposure through regular networking and marketing events, and inclusion in the membership business directory and in the chamber Web Site, "olathe.org."
- ◆ **Convention & Visitors Bureau** assists planners with upcoming conventions, conferences, and meetings. The Olathe CVB secures lodging facilities for business meetings and conventions, provides promotional materials and welcome packets.

*The business resource guide includes a partial list of agencies that provide assistance to new and expanding businesses. The Olathe Chamber provides referrals and assistance for these and other agencies.*

# BUSINESS REGULATIONS



## STATE OF KANSAS

- ◆ "Steps to Success - A Resource Guide to Starting a Business in Kansas."

Published by the State of Kansas "Steps to Success" is designed to help answer many of the questions asked by people interested in starting a business or expanding an existing business. This comprehensive publication is your resource for successfully launching your new enterprise.

This guide includes information on starting a new business, licensing and registration, business assistance, and taxes, credits and exemptions.

For a copy of this guide contact the First Stop Clearinghouse at 785-296-5298.

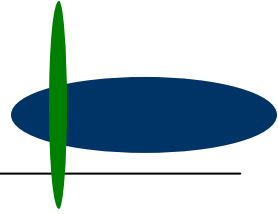
- ◆ **Business Registration and Tax Requirements**  
Kansas Department of Commerce and Housing - Topeka, KS
  - State business rules, regulations, licenses and forms (785) 296-5298
- ◆ **Kansas Department of Human Services** (785) 296-3075
- ◆ **Employment Regulations and Assistance**  
Kansas Department of Human Resources – Kansas City area
  - Unemployment Benefits (913) 596-3500
  - Job Service and Career Center (913) 642-8484

## CITY OF OLATHE

- ◆ **Building Codes** (913) 971-6274  
*Services: Building Codes, Building Inspections, Miscellaneous Business Permits.*
- ◆ **Business License** (913) 971-6221  
*Services: A business license is *not* required for *most* businesses. Please call for specifics.*
- ◆ **Home-based Business Regulations – Planning Services** (913) 971-6250  
*Services: Permitted Home Occupations, Business Codes and Regulations.*
- ◆ **Planning Services** (913) 971-6250  
*Services: Plats, Site Plans, Rezoning Regulations, and Commercial Sign Permits.*
- ◆ **Water/Sewer**  
*Services: Utility Hook-ups, Availability, and Maintenance*
  - Existing Building (913) 971-8600
  - New Construction (913) 971-5200

## BUSINESS TAXES & WITHHOLDINGS

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### Federal Taxes

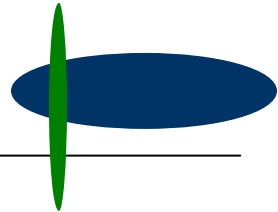
- ◆ Social Security Administration (800) 772-1213
  - ◆ Internal Revenue Service (800) 829-1040
- Services:* Business tax forms and instructions. Ask for "Your Business Tax Kit."

### State Taxes

- ◆ Kansas Dept. of Revenue - Topeka, KS (785) 296-3059  
*Services:* Business Tax Obligations and Taxpayer Assistance Center
  
- ◆ Kansas Dept. of Revenue - Overland Park, KS  
Sales/Use/Withholding Tax Numbers, Tax Forms, Assistance (913) 677-0158  
or (785) 296-3059  
Unemployment Insurance Tax Numbers and Assistance (913) 648-6161

## SMALL BUSINESS DEVELOPMENT AGENCIES

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Center for Business & Technology  
Johnson County Community College  
12345 College Blvd., CC #305  
Overland Park, KS 66210

(913) 469-3845

*Services available:*

Provides professional development, management, and computer training courses.  
Customized and on-site contract training services are also available.

Center for Business Innovation (CBI)  
Entrepreneurial Growth Resource Center (EGRC)  
4747 Troost Avenue  
Kansas City, MO 64110

(816) 561-8567  
(816) 235-6075

*Services available:*

Provides services to entrepreneurs during the initial phase of their business ventures. Also offers limited capital resources through Capital for Entrepreneurs (CFE) and the SBA Microloan Program.

Enterprise Center of Johnson County  
8527 Bluejacket Street  
Lenexa, KS 66214

(913) 438-2282

*Services available:*

This not-for-profit, small business incubator provides high quality consulting services, administrative support, and low-cost facilities for emerging businesses that will result in positive business activity and job creation for Johnson County.

**Home Business Connection**

*Olathe Chapter Info Line*  
University Extension  
1901 NE 48th Street  
Kansas City, MO 64118

(913) 981-4343  
(816) 792-7692

*Services available:*

Five chapters throughout Kansas City, including Olathe, provide monthly educational programs and networking events for home-based business owners.

**Kansas Women's Business Center**

Johnson County Community College  
12345 College Blvd., CC #223  
Overland Park, KS 66210

(913) 469-3878

*Services available:*

Provides services to current and aspiring women business owners such as business counseling, seminars and classes, network and mentoring.

**Kauffman Foundation**

Center for Entrepreneurial Leadership  
4900 Oak Street  
Kansas City, MO 64112

(816) 932-1000

**Mid-America Manufacturing Technology Center (MAMTC)**

10561 Barkley, Suite 602  
Overland Park, KS 66212

(913) 649-4333

*Services available:*

Provides consulting services and seminars for small manufacturing companies striving to improve quality, increase sales and productivity, while lowering costs.

**Small Business Administration (SBA)**

**Business Information Center (BIC)**

323 W 8th Street  
Kansas City, MO 64105

(816) 374-6675

*Services available:*

**Service Corps of Retired Executives (SCORE)** - Provides free assistance, counseling and training to prospective and existing business people. Sponsors small business monthly seminars at the Univ. of Kansas-Edwards Campus.

**Business Information Center** - Provides the latest in high-tech computer hardware, software, and telecommunications. Also offers one-on-one, strategic counseling.

**Small Business Development Center**

Johnson County Community College  
12345 College Blvd., CC #223  
Overland Park, KS 66210

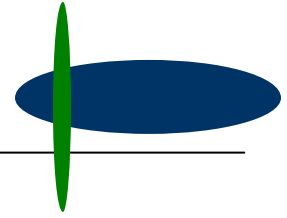
(913) 469-3878

*Services available:*

Assists small businesses with evaluating short- and long-term decisions, offers new business start-up kits, and *free* one-on-one consulting services relating to most business areas. *Success Right From the Start* is a low-cost, monthly training seminar series for start-up businesses and other related issues.

## CAPITAL DEVELOPMENT & FINANCING

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**Johnson County Certified Development Company (CDC)**  
11111 W 95th Street, Suite 214  
Overland Park, KS 66214

(913) 599-1717

*Services available:*

Provides financial packaging services to businesses through state, private, and Small Business Administration financial sources (i.e.: SBA 504 and 7(a) loans).

**Kansas Technology Enterprise Corporation (KTEC)**  
214 SW 6th Street, First Floor  
Topeka, KS 66603

(785) 296-5272

*Services available:*

Offers financial and business assistance to small technological companies in Kansas. Business incubation services are also available.

**Kansas Venture Capital, Inc.**  
6700 Antioch, Suite 460  
Overland Park, KS 66204

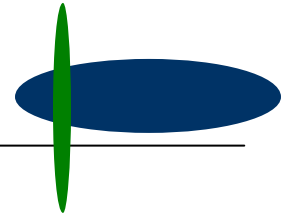
(913) 262-7117

*Services available:*

Contributes monetary investments of \$250,000 and up toward small, Kansas-based businesses. Primarily focus on existing businesses, while providing occasional assistance to start-up businesses.

## DEMOGRAPHIC INFORMATION

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**City of Olathe**  
City Planning Services  
100 W Santa Fe  
Olathe, KS 66061

(913) 971-6250

**Johnson County Central Resource Library**  
9875 W 87th Street  
Overland Park, KS 66212

(913) 495-2400

**Johnson County Economic Research Institute (CERI)**  
11111 W 95th Street, Suite 210  
Overland Park, KS 66214

(913) 599-1616

**Johnson County Government**  
Planning, Development, and Codes Department  
111 S Cherry  
Olathe, KS 66061

(913) 715-5000  
(913) 715-2201

**Kansas City Area Development Council (KCADC)**

2600 Commerce Tower  
Kansas City, MO 64105

(816) 221-2121

**Mid-America Regional Council (MARC)**

600 Broadway, Suite 300  
Kansas City, MO 64015

(816) 474-4240

**Olathe Chamber of Commerce**

Economic Development Division  
18001 W 106 St. Suite 160  
Olathe, KS 66061

(913) 764-1050

**Olathe Public Library**

*Downtown Branch*  
201 E Park Street  
Olathe, KS 66061-3456

(913) 764-2259

*Indian Creek Branch*  
12990 S. Black Bob Road  
Olathe, KS 66062

(913) 397-5235